

SELF-EMPLOYMENT/RENTAL/FARM TAX ORGANIZER – TAX YEAR 2025

Name _____ Spouse _____

Name of Enterprise _____

Address _____

E-mail address _____

Identification Number (SSN or Fed ID #) _____

Business Description _____

Did you make any payments in 2025 that would require you to file a 1099? _____ Did you file? _____

Were your deductions for IRS approved business purposes? _____

Gross Receipts _____

Inventory Purchases _____

Cost of Goods Sold Purchases _____

Advertising _____

Auto Expenses :

Vehicle #1

Vehicle #2

Make/Model	_____	_____
Beg Odometer	_____	_____
June 30 th Odom	_____	_____
End Odometer	_____	_____
Business Miles	_____	_____
Daily Commute	_____	_____
Written Log?	_____	_____

Contract Labor	_____
Insurance	_____
Interest	_____
Legal & Professional	_____
Office Expenses	_____
Rent or Lease Expense	_____
Repairs and Maintenance	_____
Supplies	_____
Taxes and Licenses	_____
Travel	_____
Telephone	_____
Business Meals	_____
Utilities	_____
Wages	_____
Other	_____
Other	_____
Other	_____
Other	_____

Did you have a Home Office? _____
If yes, Square footage of office _____ Square footage of house _____

Any Equipment, Office Equipment (computers, etc.) or other Fixed Asset purchases? _____
List date and amount of purchase for each below.

Do you have records, as described below, to support expenses? _____
(Tax law and IRS regulations allow deductions for travel and entertainment if adequate records can be presented. Information must include: **1** Amount; **2** Time and place; **3** Date; **4** Business purpose; **5** Description of gift(s); and **6** Business relationship of recipient.)

* Note – the IRS is making a more concerted effort related to 1099 payments and the requirement to obtain W-9's before payments are made to 1099 vendors. The IRS is trying to go after old 1099 payments to vendors for backup withholding. Some companies are obtaining a new W-9 every year. *

Rental Income

Same items as above for each rental property.
Type of Property (Residential/Business) _____

Farm Income

Same categories as above.

Farm Income Types and Amounts

Sales of purchased livestock	_____
Cost of livestock purchased	_____
Sales of livestock, produce, grains you raised	_____
Agriculture program payments received	_____
Crop insurance proceeds/federal crop disaster	_____